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DialogueA: Hello! Is this Da-Da Company?喂！是大大公司吗？B: Yes, it is, sir.是的，先生。A: May I speak to Mr. Henderson, manager of the Foreign Department?请找国外部经理亨德森先生听电话好吗？B: Im sorry, sir, but Mr. Henderson is out now.对不起，先生，亨德森先生出去了。A: When is he expected back?他什么时候会回来？B: Hell be back at one oclock. Can I take a message?他1点会回来。要不要留个话？A: Thank you, but Id rather have him call me back.谢谢你，不过我更想让他回电话给我。B: May I have your name, please?请问您的大名？A: Oh, my name is David Lin. Lin is my last name.哦，我叫林大卫，姓林。B: I see, Mr. Li.知道了，李先生。A: No, no, not Li, Lin... L-I-N. L for London, I for Isaac and N for Nancy.不，不，不是李，是林。L-I-N。London的L，Isaac的I，Nancy的N。B: Ive got it-Mr. Lin?我知道了林先生对吧？A: Right.对了。B: Does Mr. Henderson know your phone number?亨德森先生知道你的电话号码吗？A: Yes, he does.是的，他知道。B: All right, Mr. Lin. Ill tell him to call you back later.好的，林先生。待会儿我会告诉他回你电话。A: Thank you very much.非常感谢。B: Youre welcome.不客气【注】message n. 留话；口信manager n. 经理foreign adj. 国外的would rather 宁可last name 姓（first name 名）活用练习1、 Can I take a message? 要不要留个话？2、 May I take a message? 要不要留个话？3、 Would you like to leave a message? 要不要留个话？4、 Would

you care to leave a message? 要不要留个话？ 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com