

双语：一年之内获得晋升的必备四招实用英语考试 PDF转换  
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of your goals for the next year, are you doing everything you can to make it happen? 如果获得晋升是你这一年的目标，你会尽全力去实现它吗？ shy. Make Yourself Known 让人们了解你shy.

Often, your boss is the person who will decide if you ' ll be promoted. But even if not, your boss will almost certainly be consulted. So impressing your boss is a top priority。 往往你的上司就是那个决定是否提拔你的人。即便不是这样，晋升肯定也要听取他的意见。所以，给上司一个好印象是第一重要的事情。 shy. Start Doing the Job开始行动amp. Coaching, in Portola Valley, California. "If you want to move from being a manager to a group manager, start taking on responsibility for what a group manager does. Start thinking like they do." 位于加州波尔图峡谷的咨询公司的负责人史蒂夫莱文称：“当人们表现出有能力胜任高级别的部分工作时，他们就很容易被提拔。如果你想从普通管理人员晋升到部门管理者，那么就要先承担起这个职务的责任，并像部门管理者一样去考虑问题。” shy. That ' s pretty irresistible to your boss," Levin says。 莱文说：“这样你的老板就很难拒绝你的请求了。” shy. In fact, Harkness says, it can happen that "you do everything you ' re supposed to do and it doesn ' t work." It ' s important to understand that the workplace is uncertain--and to know what your backup plan is if you don ' t get the promotion you want。 哈克尼斯称，事实可能会是“你做

了每件该做的事，却没得到提拔”。你得知道，职场具有不确定性，如果你得不到晋升，也要做好准备，这是很重要的。 &shy. If the promotion was a stretch and your boss is encouraging even while turning you down, it may be worth spending another year gaining experience. But you may also want to explore career options outside the company。 如果晋升遥遥无期，你的老板拒绝提拔你的同时又激励你，也许你就该再花一年时间来积累经验。但是你也可以考虑选择其它公司的职位。 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)