

商务对话实战：项目议会上的讨论实用英语考试 PDF转换可能丢失图片或格式，建议阅读原文

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Jeremy White, head of Product development, has called a follow-up meeting with the heads of various departments to discuss a project that was proposed the previous month. Jeremy: Well, everyone, I had a meeting with the V.P.yesterday, and he wants to start this project ASAP. Now that the strategy has been decided,I want to know where we stand. Let ' s

start with you, Janet. Janet: Our final analysis of the research material indicates we were right on track with our preliminary estimates. I

have the report right here. Jeremy: All right. How about you, Mario?

Mario: I ' ve contacted suppliers about the equipment we ' ll have to purchase. There ' ll be no problem with getting it delivered as soon as we ' re ready to start. Here ' s the itemized price list.

Jeremy: That ' s good. I was a little worried about the industry shortage for some of that equipment.OK, it looks like everything ' s set. Who will manage the project, Bob? Bob: Irene. She ' s been

notified, and she ' s already delegated responsibility for the major tasks. Jeremy: great! I ' ll talk to Marketing and have them prepare for selling our product. Bob, talk to QC and get them involved. That

' s it, then. Let ' s do it! 中：产品开发部负责人Jeremy White与综合部的领导们召开会议，讨论上个月提出的一个项目。

Jeremy: 好了，各位，昨天我已和副主席开过会，他希望尽快开始这个项目，现在决策已经定了，我想知道我们进展到哪

了。就从你开始吧，Janet。 Janet: 我们最后的调查分析材料显

示，我们的初步预测是正确的。我这儿有份报告。 Jeremy: 好的。你呢，Mario? Mario: 我已经联系到了我们需购买设备的供应商，只要我们准备就绪，发货毫无问题，这儿是详细的商品价格单。 Jeremy: 很好，之前我还有点担心设备供应不足呢。好的，看来似乎一切都稳妥了。那么谁来掌管这个项目呢，Bob? Bob: Irene。已经通知她了，她已被委派承担主要工作。 Jeremy: 很好，我会通知销售部让他们准备好销售我们的产品。 Bob，告诉质检部让他们开始参与进来。会就到这儿，开始干吧。 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com