接待国外客户常用英语小结商务英语考试 PDF转换可能丢失 图片或格式,建议阅读原文

https://www.100test.com/kao_ti2020/573/2021_2022__E6_8E_A5_ E5_BE_85_E5_9B_BD_E5_c85_573187.htm 社交招待 1. Would like a glass of water? / can I get you a cup of Chinese red tea? / How about a Coke? 2. All right, let me make some. I ' Il be right back. 3. A cup of coffee would be great. Thanks. 4. There are many places where we can eat. How about Cantonese food? 5. I would like to invite you for lunch today. 6. Oh, I can 't let you pay. It is my treat, you are my guest. 7. May I propose that we break for coffee now? 8. Excuse me. I'll be right back 9. Excuse me a moment. 告别 1. Wish you a very pleasant journey home? Have a good journey! 2. Thank you very much for everything you have done us during your stay in China. 3. It is a pity you are leaving so soon. 4. I 'm looking forward to seeing you again. 5. I 'Il see you to the airport tomorrow morning. 6. Don 't forget to look me up if you are ever in FUZHOU. Have a nice journey! 约会 1. May I make an appointment? I 'd like to arrange a meeting to discuss our new order. 2. Let 's fix the time and the place of our meeting. 3. Can we make it a little later? 4. Do you think you could make it Monday afternoon? That would suit me better. 5. Would you please tell me when you are free? 6. I 'm afraid I have to cancel my appointment. 7. It looks as if I won 't be able to keep the appointment we made. 8. Will you change our appoint tomorrow at 10:00 to the day after tomorrow at the came time? 9. Anytime except Monday would be all right. 10. OK, I will be here, then. 11. We 'Il leave some evenings

free, that is, if it is all right with you. 品质 1. We have a very strict quality controlling system, which promises that goods we produced are always of the best quality. 2. You have got the quality there as well as the style. 3. How do you feel like the quality of our products? 4. The high quality of the products will secure their leading status in the market place. 5. You must be aware that our quality is far superior to others. 6. We pride ourselves on quality. That is our best selling point. 7. As long as the quality is good. It is all right if the price is a bit higher. 8. They enjoy good reputation in the world. 9. When we compare prices, we must first take into account the quality of the products. 10. There is no quality problem. Quality is something we never neglect. 11. You are right. It is good in material, fashionable in design, and superb in workmanship. 12. We deliver all our orders within one month after receipt of the covering letters of credit. 13. Do you have specific request for packing? Here are the samples of packing available now, you may have a look. 14. I wonder if you have found that our specifications meet your requirements. I ' m sure the prices we submitted are competitive. Sample Text 问好 1. Good morning/afternoon/evening. /May I help you? /Anything I can do for you? 2. How do you do? /How are you? / Nice to meet you. 3. It 's a great honor to meet you./I have been looking forward to meeting you. 4. Welcome to China. 5. We really wish you 'd have a pleasant stay here. 6. I hope you 'Il have a pleasant stay here. Is this your fist visit to China? 7. Do you have much trouble with jet lag? 100Test 下载频道开通,各类考试题目直接下载。详细请 访问 www.100test.com