

公共英语四级名师讲义：核心内容讲解(语言与交际)PETS考试 PDF转换可能丢失图片或格式，建议阅读原文

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(一) 直接引语和间接引语 引述别人的话，如果照原话重复，称为直接引语；直接引语要加引号。如果用引述者的话转述说话的内容，称为间接引语；间接引语不加引号。如：直接引语 "I will try a seven time," cried Bruce." 间接引语 "Bruce said that he would try a seventh time." 1. 在把陈述句由直接引语变为间接引语时要注意以下几点：(1) 时态要一致。如：来源：考试大的美女编辑们 She said:"They are very fond of sports." She said that they were very fond of sports. (2) 人称代词和物主代词要作相应的调整：如："I've just got a letter from my sister," Jane said. Jane said she had just got a letter from her sister. (3) 某些时间和地点状语要作相应的调整：Joe said:"I arrived yesterday(this morning, two days ago)." Joe said he arrived the day before(that morning, two days before). 2. 在把特殊疑问句由直接引语变为间接引语时，除了要把时态、代词、状语作相应的调整外，还要注意把问句的语序改为陈述句语序。如："What are you looking for, Tom?" Anne asked. Anne asked Tom what he was looking for.来源：考试大 3. 在把一般疑问句由直接引语变为间接引语时，除了上述各点外，还要注意在间接引语前用连词whether或if。如："Have you finished reading the book,George?" Betty asked. Betty asked whether(if) George had finished reading the book. 4. 在把祈使句由直接引语变为间接引语时，要用ask,tell,order等词，三者代表不同的口气（请求、让步、命令），如何选用要根据

原话口气决定。 如： "Dont be late again, Frank," the teacher said. The teacher told Frank not to be late again. (二) 破折号的用法 1. 破折号用来表示思想上突然的中断或转移。 如： I assure you that I - but you would not understand.我向你保证我 - 可你不会理解的。（表示思想的突然中断） 2. 有时与括号相似，但不如括号正式。 如： Mary comes every week - on Tuesday - to help with the laundry.玛丽每个星期 - 每星期二 - 都来帮忙洗衣服。 3. 破折号常用来表示句子没有结束。 如： The little boy counted one,two,three,four - and then stopped. 小男孩数了一、二、三、四 - 然后停住了。 4. 破折号有时表示附加或补充。 如： They gave him a new camera for Christmas - and a film to go with it.他们给了他一架新照相机作为圣诞礼物 - 还带有一卷胶卷。 5. 破折号有时用来解释上文。 如： He bought a house just outside the town - a magnificent building. 他在紧靠城外买了一栋房子 - 一栋豪华的建筑。 6. 破折号有时相当于冒号，但不如冒号正式。 如： He has only one interest - music.他只有一项兴趣 - 音乐。 相关推荐：全国公共英语三级语法知识：动词与名词 2009年全国公共英语四级考试大纲概述 100Test 下载频道开通，各类考试题目直接下载。详细请访问

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