

《商务英语口语900句》Unit 12:订货及确认商务英语考试 PDF
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Part one 311. We are please to give you a order for 3,000 computers in current stock at the prices you quoted. 根据你方报价，我们向你下了3,000台库存计算机的订单 312.We wish to order from you your products as pro-ov purchase. 我们希望就贵司的产品作为正式采购向贵司下订单 313.We are pleased to place with you a order for 2,000 washing machines to be supply from current stock. 我们向贵司下2,000台洗衣机的订单以作库存供应 314.We wish to order from you according to this purchase order. 根据这个采购单我们向贵司下订单 315.Thank you for your quotation dated May 20th. And this is our official order for 10 palace lanterns. 感谢你5月250日的报价，这是我们10只宫灯的正式订单 316.We are glad to inform you that your samples are satisfactory ,we ' d like to order 4 of the items. 很高兴通知你我们对贵司的样品感到满意，我们向你下这类中4款的订单 我要收藏 317.If the quality is up to our expectations we shall send further orders in the near future. 若质量达到我们的期望，我们将在最近向你下新订单 318.We find both price and quality of your products satisfactory to our client and we are pleased to give you a order for the items on this sheet. 我们发现贵司产品在价格和质量上能使我们的客户满意，我们给你下该表格中此类别的订单 319.We should be glad if you would accept our order for coffee whose number is No 3003. 如果贵司能够接受编号3003的咖啡订单，我们将很高兴 320.We ' d like to

place a order with you for 1000 cases each of No77 and 100 at 5\$ and 6\$ /Case FOB Shanghai. 我们将向你订购编号77和100各1000件，单价分别为5美金和6美金，上海离岸价 321.What is the minimum quantity of an order for your goods. 贵司产品的最小订货量是多少 322.I am trusted to place an order for 100 sewing machines at 250\$ each. 我们确认订购100台缝纫机，价格为每台250美金 323.This is our official trial order for 500 computers. 这是我们500台计算的正式订单 324.We need iron nails of all sizes. 我们需要各种尺寸的铁钉 325.If you can fill our order of 5000 ties very soon we ' d like to place the order with you now . 若你们能迅速供应5000条领带的话，我们现在就下订单给你 326.We hoped that you can accept the order in the buyer ' s design and measurement. 我们希望贵司能够接受买方设计和尺寸的订单 327.Since you are so eager to secure a order from us now we can place an order with you. 既然贵司衷心放心我们的订单，我们可以下订单给你 328.We will send you the order very soon ,please hurry on the execution of the order. 我们将很快下订单给你，请赶紧完成订单 329.If we are satisfied with the product ,I think we will place more orders. 若我们对产品满意，我想我们会下更多的订单 330.The order is so urgently required that we must ask you to make the earliest possible shipment. 该订单急需，我们要求你必须尽早的运出 331.We can now confirm you the order for 500 bed sheets and pillow cases. 我们现在确认订购500套床垫和枕头 332.We are glad to receive your order and confirm the acceptance for it. 我们很高兴接到你的订单且确认可以接受 333.This is the confirmation of your order place last week. 这是上周你方订单的

确认书 334.This is our sales confirmation confirming your order No 26 of April 10th. 这是关于你方4月10日编号26的销售确认书
335.We have booked your order No 267 for optical instruments. 我们已经登记你方的编号267光学仪器的订单 336.We have accepted your order of June 10th for 300 typewriters. 我们已经接受6月10日300台打印机的订单 337.We acknowledged your order of May 5th for 100 unit motorcycle P180. 我们确认你方5月5日100台180页的摩托车的订单 338.We have decided to accept your order in spite of the current shortage of the goods. 不顾货源紧张，我们已经决定接受你方的订单 339.We have now decided to supply you with all the parts as itemized in your order and going to apply to the government agencies concern for export licenses. 我们现在决定向你供应你订单中各类配件，并向政府申请出口许可证 340.We thank you for your order of 20th May and supply you with 2,000 ties No.235. 感谢你方5月20日向你方供应编号235的2,000条领带的订单 341.You maybe assure that we shall do our best to execute the order to your satisfaction. 你也许知道我们将尽最大努力完成这个订单以使你方满意 342.We promise to give our best tension to the execution of your order. 我们承诺将尽我方最佳状态以完成你方的订单 343.We regret that owing to the shortage of stocks we are unable to fill your order. 很遗憾因为库存不足我们不能完成你方订单 344.We feel great regret that we can no longer supply the goods you order as the production has been discontinued since last August. 非常遗憾我们不再供应订单上的货物，因为生产已于八月停止 345.It is hard for us supply the amount you need. 向你方供应所需的数量是很困难的 346.It is

impossible for us supply 3,000 sets for the time being. 在现有时间里向你供应3,000套是不可能的 347. At present, we can not undertake to entertain your order owing to the uncertain availability of raw materials. 目前由于原材料的不确定性，我们不能承诺保证你方的订单 348. We regret that we are unable to meet your requirement for the time being as orders has been full booked. 因为订单已满，我们很遗憾在这个时间里不能满足你方要求 349. We are sorry to inform you that we are not able to supply these articles for the moment. 很遗憾通知你我们在此时不能供应这些产品 350. We are too heavily committed to be able to entertain fresh orders. 我们因衷于诚信而无法供应新鲜产品

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