

20 商业托福(TOEIC) Tips|阅读辅导 PDF转换可能丢失图片或格式，建议阅读原文

[https://www.100test.com/kao\\_ti2020/644/2021\\_2022\\_20\\_\\_E5\\_95\\_86\\_E4\\_B8\\_9A\\_E6\\_c90\\_644997.htm](https://www.100test.com/kao_ti2020/644/2021_2022_20__E5_95_86_E4_B8_9A_E6_c90_644997.htm) Set a goal So, youve decided to take the TOEIC test. Congratulations! The first thing you should do is set a goal. If you are taking the test in order to apply for a job, find out what proficiency level is required. Most entry level positions require a minimum score of 600. Management positions may require a higher score, such as 800.来源：www.100test.com Choose a goal that is achievable. If you aim too high, you will be disappointed. Remember, you can take the test as often as you want if you dont mind paying the fee. Understand the test Before you start studying for the test, make sure you understand the format of each section. You will be tested on your listening and reading comprehension skills. By doing model or practice tests, you will become very familiar with the TOEIC. The test should become "second nature" to you before you attempt the real thing. Make a study plan来源：考试大的美女编辑们 Procrastination is one of the key reasons students fail the TOEIC test. You may book your TOEIC test months in advance. However, the day you decide to take the TOEIC test should be the day you start to study. You will have to decide whether or not you are going to teach yourself the TOEIC with reliable resources or whether you are going to take a TOEIC preparation class. In order to get the best results, you should do both. If you cannot afford to take a TOEIC class, make sure to choose a TOEIC textbook that has explanatory answers. You will also want to have a teacher or tutor

that you can go to from time to time with questions. If you choose a TOEIC class, make sure that you trust your teacher and feel comfortable in his or her class. Take a class with a friend and make a commitment to study together in and outside of class. Studying at the same time every day is a great way to improve your score. Write down your study plan and sign it! Divide study time appropriately

The TOEIC is divided into seven sections. Each section is worth a certain amount of points. Don't spend too much time studying one section. Many students make the mistake of studying the section that they enjoy the most. This is the section you should spend the least amount of time on. You might want to divide your study week by focusing on a certain section each day. Remember, if Sunday is your day to practice Part VII (40 questions on the test), you might have to study twice as long as you would on Monday when you focus on Part I (20 questions on the test). Build a strong vocabulary

Another reason students fail the TOEIC test is that they have a very limited vocabulary. The day you decide to take the TOEIC test you should make yourself a blank dictionary. Use a notebook (an address book works great because it is divided into letters) and keep track of all of the new words you learn along the way. It is not useful to study vocabulary lists. You will only remember words that you have seen in context. For each entry, write the word and use it in a sentence. At the end of each week you should write a short letter or composition using as many of the words as you can. This might also be the time to stop using your translation dictionary. Electric dictionaries make things too simple! You will not remember the word if it doesn't take

any effort to understand it. #0000ff>把百考试题外语站加入收藏夹 Keep in mind that the TOEIC test has a business theme. You should study vocabulary from topics such as travel, banking, health, restaurants, offices, etc. You will also want to learn everyday idiomatic expressions. Isolate your weak points 5 After you have been studying the TOEIC for a while, you will find out which parts give you the most trouble. You might want to change how you divide your time. There are certain grammar points that many students have trouble with. If you are taking a TOEIC class, ask your teacher to bring in extra homework help on problems like these. If you are studying by yourself, find a good reference book in the library and look up your question. There may also be help on the Internet. For example, type "gerunds" into a search engine and you will probably find a useful exercise. Eliminate distractors 百考试题论坛 In every TOEIC question, there are at least two distractors (wrong answers that the test writer uses to trick you). It is much easier to choose the correct answer when you have only two to choose from. (The third choice is often impossible and easy to spot.) There are many types of distractors such as, similar sounds, homonyms, repeated words, etc. As you study, make yourself a list of distractors. When you come across them you will be able to eliminate them more easily. Trust your instincts Sometimes an answer will jump out at you as either correct or incorrect. If you have been studying hard, chances are that your brain is telling you which choice to pick. Dont change your answers after following your instinct. If you do decide to change an answer, make sure that you erase very carefully. A

machine will be marking your test. Be sure to use a pencil and fill in your circle choice completely. Bring extra pencils, erasers, and a pencil sharpener!来源：考试大的美女编辑们

Dont try to translate Translating vocabulary and sentences wastes a lot of time. It is very rare that students have extra time during the TOEIC test. If you dont know a word, look at the context of the sentence and the words around it. You will not be allowed to use a dictionary when you take the test. Guess as a last resort On test day, if you dont know the answer, and you have eliminated all of the distractors you can, dont leave the space blank. There is a good chance you will not have time to go back to this question. You still have a 25% chance of getting the answer right if you guess. If you are sure that one or two of the answers are incorrect, your guess is even more likely to be correct! Be aware of time management When you are doing practice tests, you should always be aware of the time. Never allow yourself an open ended study session. You will have to learn to work efficiently. On test day, you should be especially careful in the Reading section. You will have 75 minutes to complete Parts V, VI and VII. Many students spend too long on section V or VI because they find these the most difficult. Dont spend more than 30 minutes on the first two parts. Part VII will take you at least 40 minutes, and it is worth a lot of points, especially if you find it an easier section. Listen quickly When you are studying for the TOEIC test, do not get in the habit of rewinding the tape. On test day you wont have any control over the speed of the listening section. You will not even have time to think for very long between questions. Make sure that you do not get

behind during the real test. If you do not know the answer, take your best guess. Then continue to follow along. Don't look back at questions when you are waiting for another question to start. 百考试题论坛 Practise reading aloud Reading out loud will help your listening and reading comprehension skills. In order to comprehend English more quickly, it is important that you understand the rhythm of the language. Read from textbooks, pamphlets, newspapers, and even children's novels. You might want to tape yourself and listen to how you sound. Use mass media One of the best ways to prepare for the TOEIC test is to study real English. Watch television, listen to radio reports, and read newspapers and magazines. Pay special attention to ads, letters, weather and traffic reports, coupons, and special announcements. Do this with a friend, and write out questions for each other to answer. This is a great way to practice your wh-questions. It is also a great way to learn common idiomatic expressions. Use free web sites There are many web sites that offer free model tests and samples. Type TOEIC into your search engine and start practising! Surfing the web is a great way to practise your reading and listening. If you are interested in a certain topic, such as snowboarding, type that into a search engine. You might want to reserve an hour a day for Internet studying. Just make sure to study English and don't get caught wasting hours playing games! Teach a native English speaker your language If you can't afford a tutor, you might know a native English speaker who would be interested in learning your first language. Tell him you will teach him for free for one hour a week! You will have to use English to teach him, and you

will learn many new English words and expressions at each session. Forcing yourself to teach someone a language will help you to understand English grammatical rules as well. Do anything you can to speak with native English speakers. Keep an English journal

Keeping a journal doesn't have to be an account of your daily activities. You can write anything in a journal, such as how your studying is coming along, what your new favourite word is and why, or which teacher you admire. If you are studying TOEIC with a friend, make a list of writing topics for each other. You might decide to write a paragraph three times a week. Get your friend to try to find your mistakes. Finding your partner's writing errors is great practice for Part V and VI. Ask questions Never hesitate to ask lots of questions. In a TOEIC class, all of the students will benefit from your question. If you don't understand something, such as conditionals, you may lose ten points on a TOEIC exam. A teacher is not always available, but students are everywhere! Sometimes other students can help you with a grammar problem even better than a teacher.

Manage your stress If you are feeling stressed about taking the TOEIC you may be studying too hard or expecting too much of yourself. Like everything else in life, balance is the key. Remind yourself that you will try to do your best. Before the test, take deep breaths and remember that you can always improve your score in a few months time. In between the listening and reading section, take a few deep breaths again to get focused. Don't cram You should never cram (study extremely hard in a short period of time) the night or even week before the TOEIC test. There is so much to learn when

you study the TOEIC. The last week should be for reviewing and practising rather than learning new things. Make sure to get plenty of sleep the night before the test. On the day of the test, have a good meal and relax for a few hours before going to the testing centre. Plan to reward yourself when the test is over! 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)