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[https://www.100test.com/kao\\_ti2020/645/2021\\_2022\\_\\_E5\\_BE\\_97\\_E7\\_9F\\_A5\\_E5\\_AE\\_A2\\_E6\\_c28\\_645294.htm](https://www.100test.com/kao_ti2020/645/2021_2022__E5_BE_97_E7_9F_A5_E5_AE_A2_E6_c28_645294.htm) 假设你刚刚得知你一直与之做进口生意的John Smith先生被提升为ABC贸易公司副总经理（Deputy Managing Director），代表进口部给他写一封信表示祝贺（REFERENCE LETTER）。 Dear Mr Smith： It is a pleasure to congratulate you on your recent promotion to Deputy Managing Director of ABC Trading Company. Because of our close association with you over the past ten years, we know how well you are qualified for this important office. You earned the promotion through years of hard work and we are delighted to see your true ability win recognition. Agai, congratulations and best wishes for continued success. Sincerely yours Blank Lee Import Manager 欢迎进入：2010年外销员课程免费试听 点击进入免费体验：百考试题外销员在线考试中心 更多信息请访问：百考试题论坛外销员 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)