

外销员外贸外语辅导：CheckingOut结账外销员考试 PDF转换  
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[https://www.100test.com/kao\\_ti2020/645/2021\\_2022\\_\\_E5\\_A4\\_96\\_E9\\_94\\_80\\_E5\\_91\\_98\\_E5\\_c28\\_645419.htm](https://www.100test.com/kao_ti2020/645/2021_2022__E5_A4_96_E9_94_80_E5_91_98_E5_c28_645419.htm) 1 . Id like to pay my bill now . 我想现在结账。 2 . Your name and room number , please ? 请问您的姓名和房间号码？ 3 . Have you used any hotel services this morning ? 请问您今天早晨是否用过旅馆内的服务设施？ 4 . Four nights at 90 US dollors each , and here are the meals that you had at the hotel . That makes a total of 665 US dollars . 4个晚上，每晚90美元，加上膳食费，总共是660美元。 5 . Can I pay by credit card ? 我可以用信用卡支付吗？ 6 . Please sign your name here . 请您在这里签名。 7 . Excuse me . Were leaving today . Id like to pay our bills now . 劳驾。我们今天就要离去了。我希望现在就把账结清。 8 . By the way , Id like to tell you that the check-out time is 12 00 noon , sir . 先生，顺便告诉您，结账后离开旅馆时间是12点。 9 . How about the charge for the days you shared the room with your friend ? 这几天您的朋友与您同住费用怎么办呢？ 10 . Please add to my account . 请记在我的账里。 11 . Have you used any hotel services this morning or had breakfast at the hotel dining room , Mr . Green ? 格林先生，今天早晨您是否用过旅馆服务设施，或在旅馆餐厅用过早餐？ 12 . Yes , my friend and I just had breakfast at the dining room , but we didnt use any services . 是的，我的朋友与我在餐厅刚用过早餐，但是我们没有使用过任何服务设施。 13 . The total for the eight days is five hundred sixty yuan and eighty fen . 8天来总计是560元8角。 Dialogue A A : Good morning

, sir . Can I help you ? B : Id like to pay my bill now . A : Your name and room number , please ? B : George Wright , Room 706 . A : Yes , Mr . Wright . Have you used any hotel service this morning ? B : No , I havent used any services . A : Fine . This is your bill , Mr . Wright . Four nights at 90US dollars each , and here are the meals that you had atthe hotel . That makes a total of 665 US dollars . B : Can I pay by credit card ? A : Certainly . May I have your card , please ? B : Here you are . A : Please sign your name here . B : Oh , yes . Is it possible to leave my luggage here until Im ready to leave this afternoon ? Id like to say good-bye to some of my friends . A : Yes , well keep it for you . How many pieces of your luggage ? B : Just three . Ill be back by 3 00 . A : Thats fine . Have a nice day . B : Thank you . See you later .

Dialogue B ( A : Receptionist B : Guest ) B : I would like to know the approximate figure of my ac- count so that I can have my money exchanged at the bank . A : Up to the present , the total amount has been 880 yuan approximately . B : Excuse me . Were leaving today . Id like to pay our bill snow . A : By the way , Id like to tell you ( that ) the check-out times 12 00 noon . May I know your name and room number , please ? B : My name is Henry Green . Room 1123 . A : Yes , Mr . Green . How about the charge for the days you shared the room with your friend ? B : Please add to my account . A : Then well make out a bill for both of you . B : OK . A : Have you used any hotel services this morning or had breakfast at the hotel dining room , Mr . Green ? B : Yes , my friend and I just had breakfast at the dining room , but

we didnt use any services . A : Fine . Ill need to find out what the charge is on the breakfast . The total for the eight days is eight hundred sixty yuan and eighty fen . B : Oh , I didnt change enough money just now . Can I pay in American dollars ? A : No , sir . You can pay in Foreign Exchange Certificate only . But you can get your money changed at the Foreign Exchange Counter of our hotel over there . B : Thank you . ...Here you are . A : Thank you . Mr . Green . Heres your receipt .

Words and Expressions approximate a . 近似的 , 大约的 figure n . 数字 exchange v . 交换、 兑换、 交易 Foreign Exchange Certificate 外币兑换券 receipt n . 收据 luggage n . 行李、 包裹 欢迎进入 : 2010年外销员课程免费试听 点击进入免费体验 : 百考试题外销员在线考试中心 更多信息请访问 : 百考试题论坛外销员 100Test 下载频道开通 , 各类考试题目直接下载。 详细请访问 [www.100test.com](http://www.100test.com)