外销员外贸外语辅导: Arranginga Meeting 安排会议外销员考试 PDF转换可能丢失图片或格式,建议阅读原文 https://www.100test.com/kao_ti2020/645/2021_2022__E5_A4_96_ E9_94_80_E5_91_98_E5_c28_645600.htm 一、询求样品 1.本公 司相信,4月18日寄出的纪念品必已收到。本公司极为乐意知 悉,此批货物是否合于贵公司的意愿,请来函告知。 We trust that the samples of souvenirs sent on the 18th April have reached you. We should be greatly obliged if you would inform us whether these goods are suitable for your purposes. 2.如能提供下列各种高 档印刷用纸,请寄样品。 Will you please send us samples of the best printing papers you can offer of the following kinds: 3.贵公司 的纸张如能符合我方要求,而且价格合理,可否提供样品? Can you send us samples of paper that you can guarantee in this respect, and that will also be reasonable in price? 4.下列品种的 高档书信用纸如能供货,请寄样品。 Will you please send us samples of the best note-papers you can offer of the following kinds : 5.请寄给我们春季用的衬料新品种样品,库存或现生产中 的布料均可。 You might also send me patterns of any new linings in stock or on the looms , for the spring. 二、寄送样品 1.贵公司 昨日的来信收悉,我们将送去下列样品。 We have received your favour of yesterdays date, and have pleasure in enclosing you our samples as follows: 2.今日送上第三号混合燕麦样品,请查 收。报价为F.O.B.旧金山,每夸特(28磅)10美元。We have this day sent you, per sample post, a sample of No. 3 mixed oats ,which we quote \$10.00 per qr. ,f.o.b. San Francisco. 3.现送上 我公司最近发行的目录一份和几件样品,贵公司对此可能感

兴趣,我们静候回音。 We are enclosing a copy of our recent catalogue with a few samples which may possibly interest you, and shall be glad to hear from you at any time. 4.今天,我们冒昧送去小麦样品。 We take the liberty to day of sending you samples of wheat. 欢迎进入:2010年外销员课程免费试听点击进入免费体验:百考试题外销员在线考试中心更多信息请访问:百考试题论坛外销员 100Test 下载频道开通,各类考试题目直接下载。详细请访问 www.100test.com