

国际商务师业务外语辅导：介绍经营业务国际商务师考试

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class="mar10"> 把国际商务师站点加入收藏夹 欢迎进入：2009年国际商务师课程免费试听 更多信息请访问：百考试题国际商务师、百考试题论坛国际商务师 我们从我驻巴基斯坦使馆商务参赞处得悉贵公司的名称和地址，现借此机会与你方通信，意在建立友好业务关系。我们是一家国营公司，专门经营台布出口业务。我们能接受顾客的来样定货，来样中可具体需要产品的花样图案，规格及包装装潢的要求。为使你方对我各类台布有大致的了解，我们另航寄最新的目录供参考。如果你方对产品有兴趣，请尽快通知我方。一俟收到你方具体询盘，即寄送报价单和样本。盼早复。 SPECIMEN

: INTRODUCING BUSINESS OPERATION Dear Sirs,
RE:TABLECLOTH We have your name and adress from the Commercial Office of Chinese Embassy in Pakistan.We take this opportunity to write to you with a view to set up friend business relations with you. We are a state-owned company dealing specially with the export of tablecloth.We are in a position to accept orders according to the customers spmples.In the customers spmples,request about the assorted pattern,specification and package of the needed goods can be indicated particularly. In order to give you a gengral idea of various kinds of the table-cloth we are handling,we are airmailing you under separate cover our latest catalogue for your reference.Please let us know immediately if you

are interested in our products. We will send you our price list and sample to you as soon as we receive your specific inquiry. Looking forward to your early reply, we are. Yours faithfully 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com