美国人打电话时使用频率最高的句子(图)实用英语 PDF转换可能丢失图片或格式,建议阅读原文

https://www.100test.com/kao_ti2020/645/2021_2022__E7_BE_8E_ E5 9B BD E4 BA BA E6 c96 645273.htm 美国人打电话时最 常用的句子 刚来美国最怕接电话了,每次接到电话都不知道 对方在讲什么。有时用录音机录下来,结果听到第七八遍才 完全了解对方在说什么。提供一点电话英语给大家参考,这 些也是美国人讲电话时最常用到的一些句子: 附记: 老美曾 纠正过我,不要只说, No, I don't know. 这样听来是不礼貌 的,最好是说, No, I am sorry, I don't know。别人的问题 自己的回答 打电话进来: Is Yang there? (最常用) Is Yang around? (次常用) Hello, May I speak to Yang please? Hello, Can I talk to Yang please? 如果正是本人: This is he. (男的) This is she (女的) This is Kun-Lin (你的名字) speaking. You are speaking to him. (her) You are talking to him. 如果是别人: Hold on. (最 常见) I'll get him, Hold on please。 Hold on, let me see if he is here。 One moment please. 如果他正好不在: No, He is out. (最 常见) No, He is not here. May I take a message? No, He is not in。 No, He is not available. No, He just went out, he will be back in 30 minutes. 如果他要找的人不在: Do you know when he will be back? Do you know where he is going? Do you know where I can reach him? Do you know his office number? (or work place number) 回答: No, I am sorry, I don 't know! (50%) I have no idea. (49%) Yes, his number is 404-123-4567. 如果要留言: May I leave a message? 回答: Sure, go ahead。 Hold on, let me get a pencil and paper. 打错电话: Is this Wachovia Bank? 回答: No, I am afraid

you have the wrong number。 What number did you dial? What number are you calling? 结束对话: Thank you, have a good day。 听不清楚时: Pardon? Excuse me? I am sorry? Say again? Say what? Come again? 100Test 下载频道开通,各类考试题目直接下载。详细请访问 www.100test.com