

面试英语对话：表示谢意 PDF转换可能丢失图片或格式，建议阅读原文

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面试过后可以写信或打电话向面试过你的人做礼貌性的道谢，一方面表示你的礼貌，另一方面也可以加深招聘者对你的印象。这时也可以强调你对这份工作的兴趣，还可以补充一些你在面试时遗漏的事实。 BASIC EXPRESSIONS 基本句型表达 1) Can I help you? 需要我帮忙吗？ 2) May I speak to...? 我可以和某某讲话吗？ 3) I am calling you to thank you for the interview yesterday. 我打电话是为了感谢你昨天为我安排的面试。 4) It's thoughtful of you to call me again. 你能再次打电话过来，想得真周到。 5) I am just calling to say thanks for the interview. 我打电话是为上次的面试向您表示谢意。 6) We have narrowed it down to you and two other candidates. 我们已经把范围缩小到你和另外两个应聘者了。 7) Do you have any questions we didn't cover in the interview? 上次我们面试时有没有没有被提及到的问题要问？

CONVERSATIONS 会话 (A=Applicant I=Interviewer)

Dialogue 1 I: Hello, BCD Company, can I help you? A: Hello, may I speak to Mrs Smith? I: This is Mrs Smith, may I have your name? A: This is Sun, and I interviewed with you yesterday. I: Hello, Mr. Sun. A: I am calling to thank you for giving me the interview for the Sales Manager position yesterday. I: You are welcome, Mr. Sun. A: I really enjoyed meeting with you. I: You certainly made a good impression on me, as well. A: I am very interested in this position. I: We'll be making the decision by the end of this week and we'll contact you as

soon as possible. A: Well, thank you for your time and consideration again. I: You are welcome. 100Test 下载频道开通，各类考试题目直接下载。详细请访问 www.100test.com