

商务业务信函范例：带附表的资信调查函 PDF转换可能丢失图片或格式，建议阅读原文

[https://www.100test.com/kao\\_ti2020/646/2021\\_2022\\_\\_E5\\_95\\_86\\_E5\\_8A\\_A1\\_E4\\_B8\\_9A\\_E5\\_c96\\_646328.htm](https://www.100test.com/kao_ti2020/646/2021_2022__E5_95_86_E5_8A_A1_E4_B8_9A_E5_c96_646328.htm) 带附表的资信调查函

Credit Information Dear Sir, We have received a sudden bid from the American Trading Co.,Ltd,600 Mission Street,San

Francisco,with which you are now doing business and the firm gives us your name as a reference. We shall appreciate it if you will inform us of your own experiences with the firm by filling in the blanks of the attached sheet and returning it to us in the enclosed envelope.

Any information you may give us will be treated as strictly confidential and expenses concerned from this inquiry will be gladly paid by us upon receipt of your bill. Very truly Yours, (Attached Sheet) (1)How long have you been in business relations with the firm? (2)What credit limit have you placed on their account?

(3)How promptly are terms met? (4)What amount is currently outstanding? 相关推荐：#0000ff>商务业务信函范例：向客户查询信用及经营情况 #0000ff>商业信函的7个“C”原则

#0000ff>商务业务信函范例：向银行查询新客户资信情况

#0000ff>商务业务信函范例：咨询函 100Test 下载频道开通，各类考试题目直接下载。详细请访问 [www.100test.com](http://www.100test.com)